

Short Term Actions – 2023-2025

KEY	On track
	Behind schedule
	Not deliverable within current timescale
	New projects

No	Actions	Target date	Council's role	Indic. Cost	Carbon impact	Lead Officer	Progress with RAG rating
B1	Develop plans for alternatives to individual gas boilers in new and existing Council homes, based on a pilot scheme.	2023 - ongoing	D	£ HRA	L	Hugh Wagstaff	The pilot project at Ockridge Site C will include the installation of 30 Air Source Heat Pumps. Gas Strategy now in place. Replacing old inefficient boilers with new hydrogen ready gas boilers will provide more cost effective heating for residents in the short-term and will be based on a fabric first approach. Pro-actively looking at alternatives.
B4	Carry out desktop modelling exercise to ascertain current private sector stock conditions, including use of data from Experian, English Housing Surveys and Energy Performance Certificates. This will enable us to identify areas of interest for planned programmes of works to meet the carbon neutral commitment.	Dec-24	D	£40k	Enabling	Sean Grady (Guildford)	UK prosperity Funding has been secured and a new officer at Guildford will be working on this.
B5	Review of Home Improvement policy for Private Sector Housing to increase the availability of grant aid for domestic energy efficiency schemes. Achieved by changes to list of eligible works and/or applicants' eligibility criteria.	Dec-24	D	£	Enabling	Nigel McDonald (Guildford)	A joint Home Improvement Policy for Private Sector Housing to be developed covering Waverley and Guildford Borough Councils. Nigel McDonald will be working on the Grants
B7	Work with landscape consultants to develop Climate Positive Design for new council homes, developing carbon off-set opportunities in the materials used in hard landscaping and plants in soft landscaping in the public realm.	Dec-23	D	£	L	Louisa Blundell	Carried out at Site C Ockford Ridge. Swift and bat boxes are being installed fruit trees planted in gardens. Impact to be reviewed.
B8	Continue to provide EV chargers to new build homes and introduce to refurbishment projects. Future proof parking bays by installing infrastructure so additional chargers can be added.	2020- ongoing	D	££	Enabling	Louisa Blundell/ Kate Douglas	Individual EV Chargers being installed. WBC working with SCC regarding on-street infrastructure. Allowing chargers to be placed in communal areas to serve more people.
B14	Review the Local Plan Part 1 to strengthen our planning policy requirements for sustainability	Aug-23	E/S	£	Enabling	Conor Viscardi	The review of Local Plan Part 1 has been completed and council agreed that an update is required. Options for updating LPP1 to be decided on 18 July 2023 through the committee process. Programme to be adopted in 2026/27 depending on which option is chosen.
B17	Enforcement of Minimum Energy Efficiency Standards (MEES)	2023 ongoing	E	£	Enabling	Richard Homewood	Included in the Enforcement Policy : to pro-actively enforce MEES on rented properties below EPC band D.
B18	Following the pilot scheme involving the deep retrofit of 7 council homes, develop a costed action plan to retrofit all council owned housing to net zero standards by 2030, detailing priorities, funding shortfalls and potential external funding.	Dec-24	D/L	££££	Enabling	Hugh Wagstaff	Currently liaising with Apse
E1	Following on from the recommendations of the solar feasibility study finalise the business case for a solar canopy in Upper Hart Car Park.	Sep-24	D	£900K for 454kW	Enabling	Joanne Williams	A communications plan is currently being prepared for the Upper Hart proposal. Aspiration to investigate the feasibility of installing solar canopies on all car parks where possible, subject to planning permission etc. Looking to install first in the Upper Hart Car Park, Farnham, then continue with a phased approach as emerging technology becomes more viable.
E2	Review renewable energy options in senior living units to increase renewable energy generation to 100% by 2030.	Oct-23	D	££	Enabling	David Brown	Solar PV potential for each site currently being assessed by Greater South East Net Zero Hub.
E6	Investigate viability and finance options of rooftop solar PV, with approximate capacity 300kwp, on leisure centres. Prepare business case including financing options for approval and installation	Oct-23	D	£	30t CO2	Delma Bryant	Solar PV currently being increased at Godalming and Haslemere Leisure Centres. Solar PV will be considered as part of an decarbonisation opportunity at Farnham LC and with the new building of Cranleigh LC
E7	Following the recommendations of the solar feasibility study a solar farm proposal has been prepared and is currently being reviewed.	Jun-24	D	£520K for 573 kW array	Enabling	Delma Bryant	Opportunity for a solar farm currently going through the committee process and subject to alternative potential use for the land.
E8	Investigate the potential of Solar PV installation on senior living schemes	Jul-24	D	££	L	David Brown	Potential generation and costings currently being explored with a view to building a business case.
E9	Utilise solar power where possible for Pay and Display machines in car parks	Dec-23	D	£	L	Kelvin Mills	To form part of the procurement process to be undertaken
E10	Actively developing projects in collaboration with the other Bs and Ds in the county. Collaborating with Mole Valley on mirrored solar canopy project	2023 ongoing	E	£	Enabling	Delma Bryant	Currently collaborating with Mole Valley over mirrored solar canopy project
E11	Provide solar canopies in car parks in each of major centres of population in the borough following a further scoping study incorporating all major car parks in the borough, including Waverley owned commercial sites.	Sep-25	E	££££	Enabling	Joanne Williams	Further feasibility study required
GE1	Provide incentives and support for local businesses to operate on a carbon neutral model.	Dec-23	E	£20K	Enabling	Catherine Knight	UK Shared Prosperity Fund to offer new low carbon loans. The Decarbonisation Loan Scheme. Capital grants from the Rural England Prosperity Fund will be allocated to support rural economies.
GE6	Aiming to upskill businesses through Carbon Literacy Training to help reduce their carbon emissions.	Dec-23	E	£15k	Enabling	Catherine Knight	Provide Carbon Literacy Training to local businesses to raise awareness of the issues associated with climate change and air pollution.
GE7	Promote the EM3 LEP low carbon business support function and one to one consultancy advice with a new green specialist associate.	Dec-23	E	£	Enabling	Catherine Knight	Green Hub' to be developed on the Business pages of WBC website with links to Carbon Zero Guildford. Use this to signpost participants to programmes and initiatives offered by partners focused on carbon literacy and decarbonisation opportunities.
L2	Investigate the opportunity to identify unused land that can be used for orchards and to increase biodiversity.	2023 - ongoing	E/S	£33000 - £6k pa + £12K- £15K matched from other funding	Enabling	Kate Douglas	Ongoing - Housing currently engaging with tenants on better use of gardens. Currently consulting on Parsons Green in Haslemere and Harts Grove in Chiddingfold expected for 2023. The following strands have been developed: 1.Orchard development on our housing sites – Queensway Community Orchard, Cranleigh, Eashing Cemetery Community Orchard established. 2.Assisting tenants on new development sites with garden design with biodiversity in mind 3.Monitoring communal areas on our blocks on how tenants manage their raised beds etc
L5	Implement initiatives to reduce grass cutting season. Work with SCC to align our biodiversity policies.	2024 - ongoing	S	£	Enabling	Matt Lank	SCC now manage verge cutting contract. Waverley are looking to increase the rolling programme of grass management areas – where grass is left to grow until the end of the cutting season.

L8	Record the number of new trees planted.	2024 ongoing	E	£	Enabling	Matt Lank	To help with calculating carbon emissions/off-setting
O11	Submit a further bid for Public Sector Decarbonisation funding to decarbonise Farnham Leisure Centre. The bid will incorporate installation of an air source heat pump, roof top solar pv and upgrading the existing insulation.	Jun-25	D/E	£1.8 million	M	Tamsin McLeod	Pool covers completed. Unsuccessful bid for PSDS. Actions identified will form part of the next bid. New Everyone Active Technical Team will discuss the options available regarding the current boilers. Solar PV had been included as part of the decarbonisation fund bid.
O14	Work with Housing contractors to modifying response times or batching of work in areas on specific days to reduce travel costs. Especially important for trades that only have one or two operatives.	Dec-24	D/E	£	Enabling	Hugh Wagstaff	Workshop to be arranged for September 2023 with main Housing Contractor to discuss more responsive planned works with geographical grouping and first-time fixes. Will also discuss transition to EV's.
O16	Woolmer Hill Pavilion upgrade – improve energy performance of the building with a view to make it carbon neutral.	Dec-23	D	£110k	L – 15t	Adam Holt	Roof is currently being insulated. Heat pumps and central battery storage outstanding. Work in progress for consultant to provide a proposal for battery storage.
O19	Review the carbon implications of the grounds maintenance contract, from vehicles and equipment, at the next contract evaluation point in 2024. All vehicles to be zero carbon by 2030 as part of a phased programme.	Dec-24	D	£££	M	Matt Lank	Next contract evaluation 2024.
O20	Investigate options for the redevelopment of the Burys as part of the Central Godalming regeneration project. Carbon neutral design options will be considered.	Dec-25	D	££	M	Debbie Smith	Options appraisal completed. New proposals are being scoped which will incorporate the same objective.
O21	Switch to green tariff at the end of the current energy procurement contract.	Oct-24	D	£	L	Marieke van der Reijden	Extra resource required to examine energy efficiency at Waverley and Guildford including transition to renewable energy. Business Case for a Joint Utilities Officer to be put forward.
O24	Develop a staff travel plan that will complement the business travel policy. The travel plan will consider a variety of travel options for staff including car clubs, zero carbon pool cars and active travel incentives.	Dec-23	L	£	Enabling	Joanne Williams	Travel survey completed 2022, now working with HR regarding taking this forward with options and incentives.
O26	Identify the most appropriate Waverley sports pavilions to take forward for energy efficiency measures. Following on from the energy reports carried out.	Dec-24	D	Between £10K and £60K per Pavilion	L	Nick Laker/ Will Bravery	Based on recent energy audits of Pavilions and Ranger's offices. Business cases to be prepared for the most suitable sites.
O27	Following on from the sustainability report, carry out an indepth survey of the Bourne Depot to further explore the decarbonisation of the depot and re-roofing the existing asbestos roof to enable PV panels	Mar-24	D	£5,000	L	Delma Bryant	Proposal to include replacement of the roof (with Biffa contributing their proportion of funding), financial viability of solar panels on the roof, opportunity to use some of the energy created to power a dustcart to be provided by Biffa.
O29	Replace Air Handling Unit motors with energy efficiency ones at Godalming Leisure Centre and Haslmere Leisure Centre	Jun-24	D	£35,000	L	Tamsin McLeod	Opportunities to be investigated as part of the Everyone Active Energy Management Plan. Dependent on funding becoming available - may be available from the Empty Homes Grant Funds
O33	Submit a bid for decarbonisation funding to finance PV panels, insulation, LEDs and Heat pumps to be included in work being carried out at GP Surgery, Wey Court East in Farnham.	Jul-24	D	£	Enabling	Adam Holt	NHS guidance had to be followed for infection control etc.. Insulation on walls floors and ceilings and LED's throughout. PV installation and air handling system due to start on-site.
O34	Undertake a further energy study with a view to improving the performance of housing assets, in order to deliver the necessary levels of carbon reduction	Mar-25	E	££	Enabling	Hugh Wagstaff	Social Housing Decarbonisation Fund bid unsuccessful - use feedback from two recent unsuccessful bids to inform next bid for funding.
O35	Research end of life embodied carbon to inform officers to enable WBC to deliver carbon neutral homes by 2030.	Mar-25	E	£	Enabling	Louisa Blundell	
O36	New residents of Passivhaus properties and those with Air Source Heat Pumps to be offered training on the new technologies being offered in their properties	Mar-25	S	£	Enabling	Louisa Blundell/ Comms	
O37	Identify sites with lease breaks or which may become due for maintenance upgrades as there may be opportunities for energy efficiency measures to be installed.	2024 ongoing	E	££	Enabling	Nick Laker/ Will Bravery	To be discussed at regular Asset meetings (before the situation becomes desperate).
O38	Decarbonisation of commercial sites being explored, including the possibility of Solar PV starting with Enterprise Centre in Farnham.	2023 ongoing	E	££	Enabling	Engineers/ Assets	Any possible decarbonisation work required to be discussed at the Land and Assets Meeting (before the situation becomes desperate).
O39	Monitor usage of the EV chargers at the Burys to establish number of further EV chargers required to cover the increased number of EV Pool cars	Dec-23	E	£30K	Enabling	Delma Bryant	EV chargers in the Burys to be monitored for a trial period
O40	Look at ways of updating staff about the council's current benefits/initiatives which support climate change commitments, alongside a review of what is available in the wider environment.	Dec-24	S	£0	Enabling	HR	Examples could include promoting car sharing on 'Team Days' as part of re-igniting office culture. Advertise EV charge points/bike salary sacrifice in recruitment packages. Highlight current subsidised bus fares on Backstage. Produce case studies on staff who have given up their cars.
O47	Installation of teaching pool cover at Haslmere Leisure Centre to reduce evaporation and heat loss from the pool	Dec-24	D	£30K	Enabling	Tamsin McLeod	Empty Homes Grant bid made.
O48	Installation of 3 twin EV Chargers at Enterprise Centre to enable tenants to switch to electric vehicles.	Dec-24	D	£30K	Enabling	Thomas Lankester	Enterprise Centre has been identified as the pilot for potential roll out of EV chargers across commercial estate.
O49	Installation of LED lighting at Godalming Leisure Centre and Haslmere Leisure Centre	Dec-24	D	£30K	L	Tamsin McLeod	Replace current lighting for more energy efficient LED lighting at Godalming Leisure Centre and Haslmere Leisure Centre

O50	Provide initial carbon literacy training for all councillors and senior council staff as a means of further raising the profile of the climate and ecological emergency	Mar-24	E	£13K	Enabling	Joanne Williams	Currently looking at options. Likely to require Waverley to tender for provider. No current budget.
T3	Upgrade of the Eastern boundary footpath (Hale Trail) to be carried out. Path to be widened with sensitive lighting to improve access for all users and promote alternative transport options between North Farnham and the main central area. The footpath will connect to the current Southern boundary footpath. (Scholars Greenway).	Dec-24	E	Initial budget £500k+ £170k	Enabling	Matt Lank / Thomas Lankester	Major infrastructure project with no internal capacity - requires external resources not budgeted for. To be reviewed if circumstances change.
T4	Develop and implement plans for a network of cycle routes across Waverley, in partnership with Surrey County Council, ensuring that by 2030 all towns and main population centres are connected by dedicated cycle routes. - Guildford and Godalming Greenway	Dec-25	E	Required matched funding TBD	Enabling	Thomas Lankester	Public consultation completed. SCC has received National Highways funding for the detailed design and applied for (matched) CIL funding for construction. Lammas lands crossing option in Godalming approved by Exec for SCC detailed design.
T5	Phase 2 of the EV charger roll out in Waverley owned car parks to encourage the switch to electric vehicles.	Mar-24	D	£111 K	Enabling - 177 t CO2 reduced to date	Delma Bryant	Phase 2 – 32 being installed at Brightwells, South Street Godalming, Chestnut Avenue, Station Lane, Croft Road, Queens Street, Haslemere Leisure Centre. Chargers in Lower Hart to be installed in 2024.
T6	Support the development, implementation and reviewing of a Farnham Local Cycle and Walking Infrastructure Plan, funded as part of the Farnham Infrastructure Programme, in partnership with SCC.	Dec-23	E	£	Enabling	Thomas Lankester	LCWIP development is key to bidding to the DfT Active Travel Fund and securing developer (S278) contributions. Some inconsistencies with the Waverley LCWIP need to be resolved between WBC and SCC officers before the Farnham LCWIP can be endorsed by WBC and then adopted for planning policy purposes as part of a Waverley-wide LCWIP.
T8	Support the development, implementation and reviewing of a Waverley Local Cycle and Walking Infrastructure Plan in partnership with SCC, to cover all areas except Farnham. The Cycle and Walking infrastructure layers will be added to the Planning mapping system.	Oct-24	E	£20k	Enabling	Thomas Lankester	LCWIP development is key to bidding to the DfT Active Travel Fund. Cycle and walking infrastructure maps are key to checking that new developments in Waverley integrate with, and support, active travel. The baseline LCWIP report has been delivered and endorsed by the Waverley LCWIP working group with Executive asking SCC to proceed with the next stage of detailed design for priority schemes. Once a consistent LCWIP for Farnham has been agreed with SCC, the combined LCWIPs will be put to Executive for planning policy adoption and addition to the Waverley Infrastructure Development Plan (IDP) and potentially incorporated in to LPP1 update.
T11	Contact Mole Valley Connect DDRT (Digital Demand Responsive Transport) about the options for DDRT across the borough particularly in outlying areas not currently serviced by alternative public transport. Consider extension of the Hoppa service to cover a wider population	Mar-25	E	££	Enabling	Thomas Lankester	Not started.
T15	Develop and implement the Godalming Greenway Gateway cycle path, that runs through the Phillips Memorial Park and The Burys	2023-24	E	£420k – initial budget	Enabling	Thomas Lankester	Public consultation completed. Final route approved by Executive and detailed design procurements agreements reached. £200k CIL funding secured and £75k of UKSPF available. Additional \$106 funding opportunities identified and earmarked with SCC TDP.
T16	Implement a DEFRA funded programme with other local authorities in Surrey, through the Surrey Air Alliance, to encourage taxi and PHVs drivers/operators to take up EVs.	Sep-23	E	£	Enabling	Jeanette Guy	Grant award. Currently awaiting DEFRA approval for the slight changes to original project. Revised project has been approved by Defra (April 23) but SCC cannot provide match funding as agreed. Surrey Air Alliance looking at options. Waiting for response from Defra.
T17	In partnership with SCC, Town & Parish Councils identify and select sites on Council/Town & Parish Council and community land to be included in the EV Concession agreement procured by SCC. Minimum of 700 chargers due to be installed in the 1st year across Surrey.	Dec-23	E	£0	Enabling	Delma Bryant	Connected Kerb have been appointed and are currently reviewing potential sites across Surrey.
T19	Phase 3 of the EV charger roll out in Waverley owned car parks to encourage the switch to electric vehicles	Dec-24	D	Funded chargers	Enabling	Joanne Williams	Phase 3 – Roll-out to further car parks where EV charge points can be accommodated. Other car parks may not currently be viable due to conservation constraints, imminent redevelopment or technology issues. To be monitored in case the situation changes.
T20	Cycle stand planters to be loaned to Town and Parish Councils on a trial basis before committing to the cost of permanent ground fixed cycle stands	Dec-24	E	£	Enabling	Thomas Lankester	Town and Parish Councils to be offered cycle stand planters to trial before committing to the cost and permanence of ground fixed cycle stands. At the end of each trial the planter would be returned to WBC for redeployment.
T21	Investigation and detailed design for LCWIP links: Hale Reeds shared use path; Farncombe Station to Marshall Road; and Farnham Riverside to Guildford Road Trading Estate.	Dec-24	E	£	Enabling	Thomas Lankester	The project will address key network gaps in proposed LCWIP by developing the business case, detailed design and costings required for CIL bids for construction funding.
T22	Installation of high quality diversity cycle stands in Waggon Yard Car Park	Dec-24	E	£	Enabling	Thomas Lankester	To comply with Farnham Conservation Area Design code
T23	Working with the Executive Working Group on Sustainable Transport, look at the feasibility of running small shuttle buses enabling local residents to access the centres of Godalming, Haslemere, Farnham and Cranleigh using a frequent, cheap and sustainable public transport option.	Dec-25	E	££££	Enabling	Thomas Lankester	No progress to date
W1	Investigate feasibility of a community composting scheme to reduce the necessity of garden waste collection	Jun-24	D	£	Enabling	Chris Wheeler	No progress to date due to staff resources.
W3	Develop a plan for becoming a zero waste borough through encouraging waste reduction and reuse as well as recycling both in respect of domestic waste and commercial and industrial waste.	Dec-24	L	£	Enabling	Chris Wheeler	Outcome of the Government's consultation on the Resources and Waste Strategy is awaited before this can be actioned. Proposal for a Task and Finish Group to work on a zero waste strategy under consideration and to work with Surrey County Council on their future waste disposal arrangements both of which will dictate the shape of Waverley's waste strategy
W4	Encourage Surrey County Council and the government to use its powers to stop fossil fuel mineral extraction in Waverley.	2024	L		Lobbying		Judicial Review at the Royal Courts of Justice on 8th June 2023 challenging the Government's decision to allow drilling in Dunsfold.

